

**BRADFORD EXEMPTED VILLAGE BOARD OF EDUCATION
JANUARY 8, 2025
ORGANIZATIONAL MEETING 6:00 PM**

This meeting will be broadcasted. In person meeting will be held in Room 404.

CALL TO ORDER - DR. SWABB, PRESIDENT PRO-TEM

PLEDGE OF ALLEGIANCE

ROLL CALL - BY TREASURER

Dr. Swabb		Mrs. Brewer		Mr. Besecker		Mr. Manuel		Mrs. Hill	
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ELECTION OF OFFICERS FOR 2025

A. President _____

Motion: _____ Second: _____

Mrs. Hill		Dr. Swabb		Mrs. Brewer		Mr. Besecker		Mr. Manuel	
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Newly-elected President resumes meeting.

B. Vice President _____

Motion: _____ Second: _____

Mrs. Hill		Dr. Swabb		Mrs. Brewer		Mr. Besecker		Mr. Manuel	
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**SET TIME _____, DATES _____ and PLACE _____ of
REGULAR MEETINGS (CALENDAR YEAR 2025) as follows:**

February ____, 2025
March ____, 2025
April ____, 2025
May ____, 2025
June ____, 2025
July ____, 2025
August ____, 2025
September ____, 2025
October ____, 2025
November ____, 2025
December ____, 2025
January ____, 2026 (organizational/regular)

ESTABLISH SERVICE FUND FOR THE BOARD OF EDUCATION AT \$6,000.00

Motion: _____ Second: _____

Mrs. Hill		Dr. Swabb		Mrs. Brewer		Mr. Besecker		Mr. Manuel	
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**AUTHORIZE THE TREASURER, CARLA SURBER, FOR THE FOLLOWING CALENDAR
YEAR 2025:**

- A. To secure advances from the auditor when funds are available and to invest funds when available for the financial benefit of the Bradford Exempted Village School District.
- B. Under the provisions of O.R.C. 3313.18, to dispense with the adoption of individual, separate, monthly, or regular resolutions authorizing the purchase or sale of property (except real estate); the employment, appointment or confirmation of officers and employees (except as otherwise provided for by law); the payment of debts or claims; the salaries of superintendent, teachers, or other employees with provisions, therefore are made in the annual appropriations resolution. All paid bills are to be listed for the next regular Board of Education meeting.
- C. Advance Draw on Tax Settlements.
- D. Use facsimile signatures.

- E. Recommend approval of Carla Surber, Treasurer, as the Board Member designee to attend the public records training as required by House Bill 9 and be the District's Public Records Clerk for 2025 unless determined by the State Auditor that elected officials should obtain their own training.

Motion: _____ Second: _____

Mrs. Hill		Dr. Swabb		Mrs. Brewer		Mr. Besecker		Mr. Manuel	
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AUTHORIZE THE SUPERINTENDENT, JOE HURST, FOR THE FOLLOWING CALENDAR YEAR 2025:

- A. To serve as purchasing agent for the school district.
- B. To employ such temporary personnel as needed.
- C. As administrative official for all State/Federal Funds.
- D. To attend county, state and national meetings as the Board of Education's representative.
- E. To approve attendance of school employees, within the appropriations, at professional meetings which lead to the improvement of educational programs.
- F. To accept resignations on behalf of the Board during periods when the Board is not in session. The Superintendent shall present such resignations for Board approval no later than the next regular Board meeting.
- G. The authority to "direct or assign" employees to administrative leave with pay.

Motion: _____ Second: _____

Mrs. Hill		Dr. Swabb		Mrs. Brewer		Mr. Besecker		Mr. Manuel	
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- H. Recommend that the elementary principal be designated as liaison for homeless students pursuant to state and federal laws.

- I. Recommend the authorization for Board of Education Members to attend appropriately called seminars, workshops, O.S.B.A. Capital Conference, and related meetings and to be reimbursed for mileage, meals and related expenses.

J. PROPER PUBLIC PURPOSE RESOLUTION

WHEREAS, political subdivisions, including boards of education, may only extend public funds for a proper public purpose; and

WHEREAS, political subdivisions, including boards of education, must take formal action to determine that expenditures are being made for valid and proper public purposes and authorize the expenditure and disbursement of public funds as necessary and proper and in accordance with the amounts available in the political subdivisions current appropriations for the fiscal year; and

WHEREAS, the Bradford Board of Education must take action to authorize the purchase of coffee and other non-alcoholic beverages, meals, refreshments, and other amenities for Board of Education officers, employees, students, and members of the public participating in certain Board-sponsored and/or Board-approved activities; and

WHEREAS, the Bradford Board of Education must declare, as a matter of policy, that the purchases made in connection with Board-sponsored activities and Board-approved activities serve a valid and proper public purpose;

WHEREAS; the Administration has reviewed Ohio Attorney General's Opinions #81-052 and #82-006, which speak to the permissive nature of such expenditures of public funds,

NOW, THEREFORE, BE IT RESOLVED, that the Bradford Board of Education authorizes the expenditure of funds for coffee and other non-alcoholic beverages, meals, refreshments, and other amenities for Bradford Board of Education officers, employees, students, and members of the public participating in the following types/classes of Board-sponsored and/or Board-approved activities:

1. Receptions recognizing new board members and/or honoring outgoing board members for their service to the school district.
2. Subcommittee meetings of the Bradford Board of Education which may involve the participation of administrators and/or members of the public.
3. Receptions and ceremonies honoring Bradford Board employees for their achievements, service to the school district, and/or retirement from service.
4. Receptions, ceremonies, and other Board-sponsored events honoring Board employees, students, and volunteers for their achievements and/or services to the school district.
5. Events which have minimal expense to the school and are designed to improve employee morale.
6. Faculty or staff meetings which are scheduled to take place prior to the start of the school day or after the end of the school day which extend into the dinner hour.

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7. Board retreats outside of the School District.
8. Board in-services and staff development retreats/meetings.
9. Community service activities including, but not limited to: Serve Bradford and the Senior Citizens Luncheon.
10. Informational meetings for participating district employees, including Superintendent, Treasurer, Principals, Guidance Counselors, and/or other staff members.

BE IT FURTHER RESOLVED that the Bradford Board of Education declares, as a matter of policy, that the purchases made in connection with the above listed types/classes of Board-sponsored and/or Board-approved activities serve a valid and proper public purpose.

BE IT FURTHER RESOLVED that the Bradford Board of Education authorizes the expenditure and disbursement of public funds made in connection with the above-listed classes/activities as necessary and proper in accordance with the amounts available within the confines of school district appropriations.

BE IT FURTHER RESOLVED that the Bradford Board of Education authorizes the necessary approvals that address the processing of requisitions for the above-listed activities prior to the scheduling of the activity and disbursement of funds. In the approving of individual expenditures, the authorized supervisor, principal, or designated staff member shall verify that it, in fact, serves a valid and proper public purpose.

BE IT FURTHER RESOLVED that the Bradford Board of Education does not authorize the expenditure of public funds for the purchase of alcoholic beverages since such purchases clearly fail to serve a valid and proper public purpose.

BE IT FURTHER RESOLVED that it is hereby found and determined that all formal action of this Board concerning and/or relating to the adoption of this Resolution was taken in an open meeting of this Board and that all deliberations of this Board and any of its committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

- K. APPROVAL OF THE RESOLUTION TO EMPLOY THE FIRM OF BRICKER & GRAYDON LLP, 100 S. THIRD STREET, COLUMBUS, OH 43215, AND SUBASHI, WILDERMUTH, JUSTICE, GREENE TOWN CENTER, 50 CHESTNUT STREET, SUITE 230, DAYTON, OH 45440, AND DINSMORE & SHOHL LLP, 191 W NATIONWIDE BLVD SUITE 300, COLUMBUS, OH 43215, AS LEGAL COUNSELS ON SUCH MATTERS AS MAY BE DIRECTED BY SUPERINTENDENT OR BOARD.

Motion: _____ Second: _____

Mrs. Hill		Dr. Swabb		Mrs. Brewer		Mr. Besecker		Mr. Manuel	
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APPOINTMENT OF THE FOLLOWING REPRESENTATION FOR CALENDAR YEAR 2025

Upper Valley Career Center Board Representative _____

Distinguished Alumni/Community Relations _____
Student Achievement and Curriculum

Motion: _____ Second: _____

Mrs. Hill		Dr. Swabb		Mrs. Brewer		Mr. Besecker		Mr. Manuel	
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ADJOURNMENT

Motion: _____ Second: _____

Mrs. Hill		Dr. Swabb		Mrs. Brewer		Mr. Besecker		Mr. Manuel	
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TIME: _____